# Advanced Threat Protection Policy

1.In Microsoft 365 Admin Center Select Users.

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2Under **Active users** , you should add a user account for **Jenna Glover** with the following attributes:

- **Username** : jenna
- **Domain** : leave as is
- **Location** : United States
- **Password** : Pa55w.rd (uncheck **Require this user to change their password when they first sign in** option)
- **Role:** Global Administrator
- **Product licenses:** Office 365 E5 and Enterprise Mobility + Security E5

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3.After adding the user, in the **User was added** window, review the information for correctness.

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4.Close the window.

1. Add the following user account:

- First name: Holly
- Last name: Dickson
- Username: holly2
- Domain: Leave the .onmcirosoft.com domain as the default domain
- Role: Global administrator
- Product licenses: Office 365 E5 and Enterprise Mobility + Security E5
- Password: select Let me create the password. Use this password: Pa55w.rd. Uncheck the box that says Require this user to change their password when they first sign in.

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5.After selecting Finish review information and password for correctness and select Close.

**Editing an ATP Safe Links policy and creating a Safe Attachment policy You now have a Global Admin account set up and are ready to edit a Safe Links policy.**

## *Task: 1 - Edit an ATP Safe Links Policy*

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1. At the top of the screen, click the **Virtual machine** drop-down field and select **LON-CL1.**

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2. On **LON-CL1** , open **Internet Explorer** and type `protection.office.com.` **Press Enter.**

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3. Sign in with the admin@m365x346724.onmicrosoft.com (press Enter). Password: **Xtr3msL@bs** . Click Yes to store your password.

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4. In Office 365 Security and compliance Center, click on the scroll down arrow and select **Threat Management.**   Scroll  down again and  select **Policy**.

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5. Select the **ATP Safe Links** tile.

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6. Once you have been redirected to the safe links interface select the pencil next to the **refresh** button on the left-hand side.

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7. Create a Safe Links policy for the following URL: `MS5002test.com` by clicking in the Enter a valid url box and typing `MS5002test.com`
8. `Scroll down and click on` **Save**

**Editing an ATP Safe Links policy and creating a Safe Attachment policy**

*Task:* 2 - *Create a Safe Attachment policy and turn on ATP for SharePoint, OneDrive, and Microsoft Teams*

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1. In the **Threat Management** menu, select **Policy**.

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2. Select the **ATP Safe Attachments** tile.

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3. On the user interface page, select the **Turn on ATP for SharePoint, OneDrive and Microsoft Teams** checkbox.

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4. Click on the plus symbol located at the bottom of the UI. A new UI will pop up.

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5. In the **Name** field type **NewAttachmentPolicy1**.

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6. Then select **dynamic delivery** (this option will still send the email but will hold the attachment till it has been scanned and marked acceptable.)  Click the scroll arrow 4 times toscroll down.

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7. Under the **Applied To** option, under **If** , click the drop-down and select **The recipient domain is...**

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8. A UI will pop up; select your **onmicrosoft** domain and then **save** the policy.

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9. Two pop up warning boxes will appear. Accept them both.

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10. On the third pop up wait for the loading process to complete and then click **OK**.

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11. Click on **Save**.

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12. Go to the top right corner of the internet browser and select your username and sign out.